

	A	B	C	D	E	F	G	H	I	J
1	<b>AUDIT AND PERFORMANCE SYSTEMS COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.									
2	<b>Date Created</b>	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Report Number</b>	<b>Report Author</b>	<b>Lead Officer / Business Area</b>	<b>Directorate</b>	<b>Update/ Status (RAG)</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>29 October 2019</b>									
4	Standing Item	Review of Financial Regulations	Per APSC Terms of Reference	HSCP/19054	Alex Stephen	Chief Finance Officer	ACHSCP			
5	Standing Item	Review of Terms of Reference	Per APSC Terms of Reference		Alan Thomson	Legal Officer	Governance		T	November IJB for approval
6	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP		D	No Additional Audit Reports
7	Standing Item	Board Assurance & Escalation Framework	Review following close of CCG, Strategic Risk & H&S Work		Martin Allan	Business Manager	ACHSCP		D	Due to staff changes - MAllan - will defer to February
8	Standing Item	Internal Audit Report AC1908 - Non-Residential Care Charging Policy	Assurance that services are operating effectively	HSCP/19055	David Hughes	Chief Internal Auditor	Governance			
9	Standing Item	Internal Audit Report AC1924 - Integration Joint Board Directions	Assurance that services are operating effectively	HSCP/19056	David Hughes	Chief Internal Auditor	Governance			
10	04.09.2019	PCIP evaluation framework			Gail Woodcock	Transformation Lead	ACHSCP		D	Will be presented to APS in February 2020
11	04.09.2019	Growing the Primary Care Workforce & Audit Scotland Workforce Audit Report	To present a report following from the Audit Scotland Report	HSCP/19058	Sandy Reid	People & Development	ACHSCP			
12		Strategic Plan Performance DashBoard	For APS to have sight of 1st Draft of the new SP Performance Dashboard	HSCP/19057	Alison Macleod	Strategy and Performance	ACHSCP			
13	Standing Item	Transformation Programme Monitoring	Quarterly Reporting	HSCP/19059	Gail Woodcock	Transformation Lead	ACHSCP			
14	<b>25 February 2020</b>									
15	Standing Item	Financial Monitoring Report	Nov-19 (IJB), 25 Feb (APS)		Alex Stephen	Chief Finance Officer	ACHSCP			
16	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
17	Standing Item	Quarterly Performance Monitoring	Per APSC Terms of Reference		Alison Macleod	Lead Strategy Manager	ACHSCP			
18	Standing Item	Review of Risk Appetite Statement	Per APSC Terms of Reference		Martin Allan	Business Manager	ACHSCP			
19	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
20	Standing Item	Internal Audit Reports and Plan	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
21	Standing Item	External Auditor Annual Plan	Per APSC Terms of Reference		Andy Shaw	External Audit	ACHSCP			
22	Standing Item	Strategic Risk Register	Bi-Annual - August and February		Martin Allan	Business Manager	ACHSCP			
23	<b>28 April 2020</b>									

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2										
24	28.05.2019	APS Duties Report	APS 28.05.2019 - Request that the Chief Finance Officer presents this report to the APS on an annual basis at the start of each financial year.		Alex Stephen	Chief Finance Officer	ACHSCP			
25	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
26	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
27	Standing Item	Internal Audit Reports	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
28	Standing Item	Review of Local Code of Governance	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
29	Standing Item	Review of Financial Governance	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
30	Standing Item	Approval of unaudited Accounts	Per APSC Terms of Reference		Alex Stephen	Chief Finance Officer	ACHSCP			
31	Standing Item	Annual Governance Statement	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
32	<b>2 June 2020</b>									
33	Standing Item	Internal Audit Annual Report	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
34	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
35	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
36	Standing Item	Internal Audit Reports	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
37	Standing Item	Review of Code of Conduct	Per APSC Terms of Reference		Derek Jamieson	Committee Officer	Governance			
38	Standing Item	Approval of Audited Accounts	Per APSC Terms of Reference		Alex Stephen	Chief Finance Officer	ACHSCP			
39	Standing Item	External Audit Report	Per APSC Terms of Reference		Andy Shaw	External Audit Lead	KPMG			
40	Standing Item	Contract Register Annual Review	Annual - to APS in May/June; to IJB in Nov/Dec - last reported September 2018		Anne McKenzie	Commissioner	ACHSCP			